



Join Our Team: Student Support Coordinator

Location: Southside (Greensville/Lunenburg), VA

Organization: Communities In Schools (CIS) of Virginia

Benefits: Medical/dental, Vacation, Sick, Holidays, Retirement match

About Communities In Schools

At Communities In Schools (CIS), we surround students with a community of support, empowering them to stay in school and achieve in life. We are looking for a dedicated **Student Support Coordinator** to join our Southside team and lead the implementation of our evidence-based model of integrated student supports.

The Role

The Student Support Coordinator is the heartbeat of our operations at the school level. You will be responsible for identifying at-risk students and connecting them with the resources they need to succeed—ranging from school-wide climate improvements to intensive, one-on-one case management.

Key Responsibilities

- **Needs Assessment:** Lead the annual assessment process by collaborating with students, parents, and school staff to prioritize essential services.
- **Integrated Student Supports:** Develop and implement a school support plan featuring Tier 1 (school-wide), Tier 2 (targeted), and Tier 3 (intensive) interventions.
- **Case Management:** Manage a caseload of students, monitoring their progress and adjusting services to ensure measurable outcomes in attendance, behavior, and coursework.
- **Stakeholder Engagement:** Build strong relationships with school administrators, faculty, and community partners to create a unified support network.
- **Data & Evaluation:** Use data to drive service delivery and contribute to annual reporting that demonstrates program impact.
- **Advocacy:** Serve as a positive role model and ambassador for CIS, engaging families and the community in our mission.

What You Bring

- **Education:** A Bachelor's degree in human services, social work, education, or a related

field (Master's preferred).

- **Experience:** Recent experience working directly with youth and a proven track record of tackling challenges with creative solutions.
- **Skills:** Strong verbal and written communication, the ability to analyze data, and a deep respect for cultural diversity.
- **Logistics:** A valid VA driver's license, reliable transportation, and the ability to pass a criminal background check are required.

Essential Competencies

- **Relationship Builder:** You can bridge gaps between school staff, families, and community partners.
- **Problem Solver:** You react quickly to changing situations with minimal disruption.
- **Professional & Ethical:** You maintain strict confidentiality and serve as a professional representative of the CIS brand.

Why Join Us?

This is more than a job; it's an opportunity to make a lasting impact on the lives of students in the Southside community. We offer a collaborative work environment where your creativity and independent action are valued.

Equal Opportunity Employer

Communities In Schools of Virginia provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics.

To Apply: Please submit your resume and cover letter detailing your experience with youth development and case management to admin@cisova.org.